

CALL FOR ABSTRACTS

for oral and poster presentations

CNPS 2018 Conservation Conference
February 1-3, 2018, LAX Marriott, Los Angeles, CA
conference.cnps.org



ABSTRACT SUBMISSION DEADLINE: July 10, 2017

Overview

About the CNPS 2018 Conservation Conference

Every 3 years, the CNPS Conservation Conference brings together California's conservation community to share ideas and information at the largest gathering of its kind. Scientific sessions cover a broad spectrum of topics, and special events provide time for collaboration, networking, and appreciation of our beautifully diverse flora. Visit <http://conference.cnps.org> to learn more.

The conference draws over 1,000 attendees including professional and amateur botanists, biologists, ecologists, conservationists, landscaping professionals, nursery managers, land use planners, students, agency staff, policymakers, environmentalists, researchers, backyard gardeners, volunteers, and native plant enthusiasts.

Presentations are organized into themed sessions, including a session dedicated to student presentations (Current Research), a poster session, and Lightning Talks. Visit <http://conference.cnps.org/technical/sessions> for a complete list of session topics.

Presentation Subject Matter

The conference program will focus on communicating the most recent and effective conservation science. All presentations should have a clear connection to native plants or natural vegetation conservation.

Poster presentations may be on any native plant-related topic and we encourage presenters to be available during the poster session.

Time Limits

Oral presentations in themed sessions are limited to 20 minutes, with 15 minutes for presentation and five minutes for questions. Lightning Talks will be strictly limited to five minutes each.

Submitting an Abstract

Abstract Format Requirements – REVIEW BEFORE BEGINNING THE SUBMISSION PROCESS

Title

- 50 word limit
- Please use sentence case – capitalize only the first word and proper nouns, and italicize scientific names; do not end with a period

Abstract

- 250 word limit
- Abstracts should not be merely a description of the contents of the talk, but should explain the purpose of the work, methods used, and results/conclusions
- Do not use phrasing such as “will be discussed/reported”
- Begin with a clear statement of the subject, problem, or objectives
- Provide brief methods and major results if a research talk
- End with a substantial conclusion supporting conservation or restoration
- Italicize scientific names and include the family name in parenthesis (or brackets if already in parenthesis) the first instance – e.g., *Arctostaphylos manzanita* (Ericaceae); (*Artemisia californica* [Asteraceae])
- Do not include literature citations

- Use only a single space after periods/end of sentences
- Be sure to use clear, concise language
- Abstracts must use standard English and follow English syntax, grammar, and punctuation rules
- Use spellcheck prior to submitting, and if you cut and paste, be sure to double check any special characters such as quotes or italics

Affiliations & Authorship

- When you input your information, please spell out the full affiliation name (e.g., University of California, Los Angeles) but use two-letter state abbreviations in the location (e.g., Los Angeles, CA)
- Missing coauthors are a common issue – please check at the time of submission to make sure everyone who should be listed has been listed (students should be sure to include their advisor)

Session Topic

- You will need to indicate a themed session topic that most closely describes your presentation; a list of sessions and descriptions is available at <http://conference.cnps.org/technical/sessions>
- If you choose “Poster Only” as the presentation type, then you must specify “Poster Session” even if your poster seems to fit under one of the themed oral sessions
- You may elect to choose a second choice session, including Lightning Talks or Poster Session, in case your abstract is not accepted into your first session topic preference
- Students may elect to submit to Current Research (student session) or another themed session
- Session topic choices are not guaranteed; your talk may be moved to a different session based on availability

Abstract Submission Process

1. Format your abstract to the above format requirements and determine the session(s) you will be submitting to
2. Go to <http://conference.cnps.org/technical/abstracts> and click on “Submit an abstract”
Note: Internet Explorer is the most compatible web browser for using the abstract submission system
3. Create an account in the abstract submission system
4. You will receive an e-mail confirmation with information regarding how to use the abstract submission system; follow these directions and the system prompts to complete the process.

Once you submit your abstract, you will receive a confirmation e-mail. You may return to the abstract submission page and log back in to submit a new abstract or edit a previously submitted one at any time up until July 10, 2017.

Abstract Review Process

CNPS is committed to high quality science, thus abstracts will be submitted to a thorough review process. Abstracts will be reviewed by members of the Abstracts Team, composed of professionals with extensive experience in plant conservation in academic, government, and private sector occupations.

If your abstract cannot be accommodated as an oral presentation in the themed sessions due to time constraints, you will be notified as soon as possible so that you will have ample time to prepare a poster or elect to give a Lightning Talk.

If Your Abstract is Selected

Notification

If your abstract is selected, you will be notified with an acceptance e-mail by October 13, 2017 at the latest.

Conference Registration

All presenters must register for the conference and are responsible for paying registration fees. Please register by October 31, 2017 to take advantage of early registration rates.

Cancellation

Accepted authors who wish to withdraw must notify the Abstracts Team and chair of their session by November 10, 2017. Because late cancellation excludes others who might have presented, authors who withdraw after this date may be excluded from giving presentations at future CNPS conferences.

Presenting

All session rooms will be equipped with a computer pre-loaded with your presentation, projector/projection screen, presenter remote, and microphone. PowerPoint presentations will be collected electronically before the conference. Detailed information and instructions will be provided to presenters approximately 2-3 months in advance.